

## **EAST WINDSOR POLICE COMMISSION**

**REGULAR MEETING: February 8, 2012**

**East Windsor Town Hall Meeting Room**

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### **1. CALL MEETING TO ORDER AND ATTENDANCE:**

Meeting was called to order at 7:00pm by Chairman Nelson. Commissioners Mancuso, Filipone and Sauerhoefer were present as well as Chief of Police Edward DeMarco and Deputy Chief Roger Hart. Commissioner Stremper was absent (excused). Also in attendance were Board of Selectman Liaison Dale Nelson and Officer James Aspesi.

Prior to the start of the meeting, Chairman Nelson commented that recently, there have been many injuries of officers in the state and that he would like to have a moment of silence for the officers, their families and friends. In addition, Chairman Nelson stated that the moment of silence is also for those police commissions in the state that are currently in a position to take action on certain issues – that they may have the guidance they need to make the right decisions.

### **2. ADDED AGENDA ITEMS:**

None

### **3. PREVIOUS MEETING MINUTES:**

The minutes from the January 11, 2012 regular meeting were reviewed by all commission members. **MOTION** made by Commissioner Mancuso to accept the regular meeting minutes of 1/11/12. **SECONDED** by Chairman Nelson. No further discussion.

**ABSTAIN FROM VOTING:** Filipone (absent)/Sauerhoefer (absent)

**VOTING IN FAVOR:** Mancuso/Nelson

**ALL THOSE VOTING, VOTE IN FAVOR, MOTION CARRIED.**

### **4. BUDGET AND EXPENDITURES:**

**A) Police Department – Monthly Billing:** **MOTION** made by Commissioner Filipone to accept the monthly billing dated 2/2/12, including animal control, in the total amount of \$ 8,445.08. **SECONDED** by Commissioner Sauerhoefer.

Discussion: Chairman Nelson questioned the vehicle maintenance expense of \$876.40 at Bosco's. Chief DeMarco responded that it was for a full brake job on a vehicle – the “police package” which will last four times longer.

Chairman Nelson also inquired about the Ray Serafin expense. Deputy Chief Hart replied that it was for various work done on Vehicle #57 (four wheel drive). The vehicle had four new tires (@ \$195/each), replaced the upper control arm, brakes, ignition and steering work.

Commissioner Filipone commented that the Animal Control expenses appear to be over budget already with still about 41% of the budget year remaining. Chief DeMarco responded that there is a reimbursement issue that will catch up, from the Dog Fund.

Commissioner Sauerhoefer questioned why there is a purchase of gas from Windsor Locks. Chief DeMarco explained that the town gas pumps were down and we utilized Windsor Locks' pumps.

No further discussion.

**VOTE IN FAVOR:** Sauerhoefer/Filipone/Mancuso

**ALL IN FAVOR, MOTION CARRIED.**

**B) Police Department – Financial Statement: MOTION** made by Commissioner Sauerhoefer to accept the monthly financial statement, as submitted. **SECONDED** by Commissioner Mancuso.

Discussion: Commissioner Filipone commented that a few items are out of line – possibly front end loaded line items – Variable O/T and Vehicle Maintenance were of concern. He expressed his concern due to the fact that there is still about 41% of the budget year remaining. DC Hart replied that at the last meeting, a motion was made to make line transfers, however it is not showing up yet on this month's financial statement.

DC Hart added that the salary document (all commissioners received a copy) shows "DUI Enforcement". The grant reimbursement for this has not hit the lines yet either. The department expects to receive 75% back.

Chief DeMarco added that although vehicle maintenance is high, there are cost savings in other areas and eventually will move money from those lines.

No further discussion.

**VOTING IN FAVOR:** Sauerhoefer/Filipone/Mancuso

**ALL IN FAVOR, MOTION CARRIED.**

**C) Police Commission – Monthly Billing: MOTION** made by Commissioner Sauerhoefer to approve the monthly billing as of 1/31/12 in the total amount of \$ 125.00. **SECONDED** by Commissioner Filipone. No discussion.

**VOTING IN FAVOR:** Sauerhoefer/Filipone/Mancuso

**ALL IN FAVOR, MOTION CARRIED.**

**D) Police Commission – Financial Statement: MOTION** made by Commissioner Sauerhoefer to accept the police commission monthly financial statement, dated 1/31/12, as submitted. **SECONDED** by Commissioner Mancuso. No discussion.

**VOTING IN FAVOR:** Sauerhoefer/Filipone/Mancuso

**ALL IN FAVOR, MOTION CARRIED.**

## **5. UNFINISHED BUSINESS:**

None

## **6. TRAFFIC AUTHORITY:**

A) 2011-01 (Tromley Road): On-going with no updates at this time.

## 7. NEW BUSINESS:

None

## 8. COMMUNICATIONS:

Chairman Nelson stated that he has learned that, every winter, Crown Victorias need to have their four tires replaced to snow tires. He added that with the new Interceptors, which are four-wheel drive, the department should find they are saving money by not having to change over the tires each winter. DC Hart confirmed that it will be a savings – the snow tires seem to only last two seasons and there won't be labor charges to change tires over.

Commissioner Sauerhoefer stated that the "Walk for Abby" has been scheduled for April 21, 2012. Chief DeMarco stated that he will work to coordinate traffic control for the walking route.

## 9. MONTHLY REPORTS:

None

## 10. PUBLIC INPUT – Comments and Discussion (5 minutes maximum time per subject)

None

## 11. EXECUTIVE SESSION:

**MOTION** made by Commissioner Sauerhoefer to go into Executive Session for Legal Update and Personnel/HIPPA matters, to include Chief DeMarco and Deputy Chief Hart (7:25pm). **SECONDED** by Commissioner Mancuso.

**VOTE IN FAVOR:** Sauerhoefer/Filipone/Mancuso

**ALL IN FAVOR, MOTION CARRIED.**

**MOTION** made by Commissioner Sauerhoefer to come out of Executive Session at 7:45pm. **SECONDED** by Commissioner Mancuso.

**VOTE IN FAVOR:** Sauerhoefer/Filipone/Mancuso

**ALL IN FAVOR, MOTION CARRIED.**

No action taken.

**MOTION** made by Commissioner Sauerhoefer to go into Executive Session for Interview of Lateral Transfer at 7:45pm. **SECONDED** by Commissioner Mancuso.

**VOTE IN FAVOR:** Sauerhoefer/Filipone/Mancuso

**ALL IN FAVOR, MOTION CARRIED.**

**MOTION** made by Commissioner Sauerhoefer to come out of Executive Session at 8:15pm. **SECONDED** by Commissioner Mancuso.

**VOTE IN FAVOR:** Sauerhoefer/Filipone/Mancuso

**ALL IN FAVOR, MOTION CARRIED.**

**Action Taken and MOTION** made by Commissioner Sauerhoefer to offer Officer James Aspesi, conditional employment as a probationary Police Officer. **SECONDED** by Commissioner Mancuso.

**VOTE IN FAVOR:** Sauerhoefer/Filipone/Mancuso

**ALL IN FAVOR, MOTION CARRIED.**

## **12. ADJOURNMENT:**

**MOTION** made by Commissioner Sauerhoefer to adjourn the regular meeting at 8:15pm. **SECONDED** by Commissioner Mancuso. .

**VOTED IN FAVOR:** Sauerhoefer/Filipone/Mancuso

**ALL IN FAVOR, MOTION CARRIED.**

**Respectfully submitted,**

**Christine Pellegrini - EWPC Recording Secretary**